



WERRIBEE HC

EST 1975

WERRIBEE HOCKEY CLUB ANNUAL GENERAL MEETING

Thursday 13th October 2022
President's Park Pavilion at 7:30 pm

BOARD MEMBERS PRESENT:

Chair of Board	Lyn Tout
Director of Finance (Treasurer)	Kelly Breen
Director of Communications	Heinz Freisler
Director of Operations	Jayden Street
Director of Youth Recruitment & Retention	Holly Stewart

Refer to attachment 1 of WHC members who attended the meeting.

Apologies

Apologies were received from Adam Hopkins, Mark Purcell, Patricia Roach and Neville Hopkins.

MINUTES OF PREVIOUS MEETING

Minutes of the 2021 AGM were presented to the members.

Minutes were moved by Peta Swanton. Seconded by Peter Nalder.
The minutes of the 2021 AGM meeting were accepted.

REPORTS

Chair of the Board Report – Lyn Tout

We are Werribee – we're strong and we're bold

We began planning for 2022 with some trepidation after the past two years, but what a relief that we have successfully concluded our winter season and have big plans for the summer months.

While we have dropped numbers for the 2022 winter season it has been fantastic that we have had more people step up and take on roles across the Club. We were able to fill the majority of Committee roles. This was a great relief to the Board as many hands certainly make lighter work! Thank you, every member of the Committee, for your work over the season.

As with all sporting clubs across the country 2022 has brought many challenges, not the least being the ability to field teams across all sections of the Club. Congratulations to our magnificent coaches and coordinators who worked hard to ensure we were able to do this all but one time across the Club. Our efforts on the pitch were rewarded with both men and women maintaining their places in Vic League 1 and the MVL1R, Men's Metro, Men's midweek, Women's Masters and our Under 16s teams all earning places in the top four. Our U16's and Men's midweek gaining silver medals. Well done everyone.

Our beginners' program, Stick to Hockey, on a Thursday evening has also been successful under the guidance of Matt Tivendale. We hope these 40 youngsters all transition to our junior program for 2023.

Congratulations to:

- Britt Webster on a fantastic season – third in the overall goal scorers for HV WVL1 comp and third in VL1 Best& Fairest.
- Our Club on winning the HV Community Club of the year – a recognition of the great work we do.
- To those of you who achieved milestone games – Michael Condon, Dean Hopkins, Bec Boyd and Peta Swanton – your loyalty to the Club is much appreciated.
- To Andrew Purcell playing in the 40+ Australian team in Birmingham. State representatives: Callum Bridge in U18 Victorian State Team. Cath Munro, Rosana Gonzalez, Lynda Tivendale, Jeff White, Andrew Purcell, Neville Hopkins, Chris Henderson and Lyn Tout on representing our club in Victorian teams at the recent Australian Masters Championships.
- Everyone who came back to hockey after COVID – you helped us survive!

Off field the Club also achieved a lot of success:

- Our canteen was well handled all game days through the generous volunteering of Linda Townsend – a great effort. Thanks also to all members who assisted Linda on the game days. Volunteers are the backbone of our club, and your work is much appreciated.
- Sponsorship, under the leadership of Gina Herbert, managed to enlist a range of sponsors for the season. Tigers Clubhouse, Mitsubishi, Victorian Fireplaces, Growth Steel, Sprinkles, Sporting Globe and United Fuel all contribute to our club. In addition to this many vouchers were obtained by numerous businesses for our fund-raising efforts throughout the year. I trust you support them at every opportunity.
- We managed to get a major grant – Building Stronger Communities – which funded new furniture for the Club rooms. I currently have applications in for \$64034 to fund Hockey 5's, junior uniform, playing scholarships, volunteers fuel and equipment for Junior Hockey 5's.
- Our social events, led by Adam Hopkins, Jenna and Ross Cowlshaw were lots of fun and great successes for the Club.
- Our Fair Go Sports Day – celebrating our Club's diversity under the leadership of Lesley McLaughlin and supported by Holly – was another highlight in our calendar.
- We have established a working party that includes Hockey Vic CEO Andrew Skillern, Wyndham City Council, Manager Sport and Recreation, Cam Atkins, Jayden Street, Peter Nalder and me to develop the Way Forward for Werribee Hockey Club. Local Federal Member Joanne Ryan has also expressed an interest in joining this committee also.

On a sadder note, we lost another Life Member, Brian Walker in February. Brian was a tireless worker for the Club during the 1970's. He is remembered for his outstanding work with our juniors, sponsorship, and good sportsmanship. Our Junior Boys Champion Trophy will be named the Brian Walker Memorial Trophy. RIP Brian.

Planning for the summer months is exciting as we move towards establishing a Hockey 5's competition. Hockey 5's has been very successful in Europe and locally in Warrnambool with their Under 18's competition. We are sure we will find the same here.

We are also working under the guidance of Peter Nalder to develop our Strategic Plan for the next 5 years. This is an exciting project as we look at developing a strong hockey presence in Wyndham

and increase the number of people playing hockey across all age groups. Peter will undertake the very important role on the Board as Director of Strategic Development in the coming year.

Further into the future we are looking at what hockey in Wyndham will look like. Under the WCC Sports Strategy there will be several hockey pitches built across the city along with the 2 pitches at Presidents' Park. Is it viable to conduct a Wyndham Hockey League for junior and Metro teams? This would involve a competition that was always conducted at Presidents' Park – attracting teams from across the City and nearby Councils. Players from these teams would be eligible to play in our VL1 sides and representative junior teams– similar to the model in Geelong and Bendigo. Not having to travel may entice more people to play and may mean lower fees. Some Junior comps could run during the week, and we could enter a representative Shield or Pennant team for the weekend. Lots of discussion to be had yet. This will all come under our Strategic Development.

Another exciting development is the Master Plan for Presidents' Park, one in which we get our second pitch. Work is underway to address the flood plain issues and once this is complete work will begin. We have been promised the second pitch by 2024.

In 2026 the Commonwealth Games will be hosted by regional centres across Victoria, with Geelong hosting hockey. The Council are seeking to host a nation, one that plays hockey, this will enable us to work with that country to provide valuable training opportunities in the weeks leading up to the games. Another opportunity to highlight hockey in Wyndham.

So, lots to look forward to!

Our Club is the culmination of many parts and people all working together to achieve success.

Thank you to:

Our very hard-working Board - Heinz, Kelly, Jayden and Holly the immense amount of work that you do in your roles and above is greatly appreciated. Much of what you do is unnoticed but without it the Club would not be in the great position that it is. A special mention to Jayden and Holly who also took on extensive coaching roles. An amazing effort, especially with Baby Street on the way. The fact that the WHC community has elected you unopposed for the next 12 months is testament to the faith they have in you to continue to grow and develop our wonderful Club.

Our committee – thank you again for stepping up and taking on the roles. It was great to see new faces this year. A club is reliant on volunteers and without you we would not be the club we are.

Our coaches, team managers and umpires who ensure that each week we compete and enjoy our hockey. Your work also goes unnoticed lots of the time but without you we do not get to play.

Our spectators and families who turn up at our games, encouraging those who play and supporting the Club in general. Your support is appreciated.

Every volunteer across the Club – no matter what your capacity – your contributions help make us the great Club we are! Thank you.

Our Sponsors – Tigers Clubhouse, Mitsubishi, Vic Fireplaces, Growth Steel, Sprinkles and United Petroleum. The financial benefit you give the Club enables us to keep members' costs to a minimum and to plan for future development with confidence.

Thank you for your trust in me to lead this wonderful club – a club that I believe will continue to grow and be a leader in providing active recreation for the community of Wyndham. Together we can achieve so much, I look forward to another year of growth and success.

Financial Report – Kelly Breen

The 2022 season has resulted in an operating profit of \$20,255. As an association, we are run for the benefit of our members, however we also need to ensure we provide for our future to ensure the

club continues to exist long after we have moved on. With this in mind, the financial results for 2022 are encouraging.

Whilst membership has been lower this year, leading to lower membership fee income we have been able to offset this with strong canteen and bar sales and grant funding increases which has resulted in gross club income remaining consistent compared to last year.

Operating costs continue to increase year on year with our costs of fielding teams in 2022 outweighing the membership fees collected. We are fortunate that our members support our canteen, functions and fundraising activities to ensure we can offset the playing costs and keep our fees as minimal as possible. We also have a fantastic group of sponsors which assist us in covering club costs.

This year we were fortunate enough to receive grant income to replace our clubroom furnishings for \$10,000 which has been reflected in the operations expenditure of the income statement.

We continue to plan for the future by setting aside an additional \$30,000 into our future fund which now sits with a balance of \$130,000, earmarked for pitch improvements and (hopefully) a second pitch in the not-too-distant future.

The clubs general account is also strong with a cash balance of \$31,702 at 30 September 2022.

I look forward to working with the Board again in the 2023 Season & thank them for their commitment to the Club.

AGM Treasurer's Report (Please refer to the financial report attached.)

Reports were Moved by Gina Herbert and Seconded by Chris Barritt.

GENERAL BUSINESS

The Werribee Hockey Club Constitution states that the Board is comprised of four positions as displayed below.

Division 2

Composition of Board and duties of members

43 Composition of Board

(1) The Board consists of—

- (a) a Chair of Board; and
- (b) a Treasurer; and
- (c) a Secretary; and
- (d) an Operations Officer.

(2) The Board shall consist of no less than 4 and no more than 10 members of the Club.

(3) No single gender shall occupy more than 80 per cent of the filled positions of the Board. For the avoidance of doubt, the maximum number of positions a single gender can fill on a Board with 10 current members is 8.

Other members can be added to the Board when required, which was done in in 2019. Director of Youth Recruitment & Retention and Strategic Development Officer were added to the Board.

The Operations Officer was previously renamed to Director of Operations and will now be renamed to Senior Operations.

Youth Recruitment & Retention will also be renamed to Junior Operations to fall in line with the Operations of the club. Role will be redefined to align the position with Junior development of the club.

Strategic Development only lasted for one year, but we require a member to continue working in that role to work on the future development of the club

Proposal to align Board roles was Moved by Petra Swanton and Seconded by Daniel Manzie.

ELECTION OF OFFICE BEARERS

All existing committee positions were declared vacant. Debbie Freisler as Life Member of the club then chaired the meeting to carry on the process of the election of the new Board members.

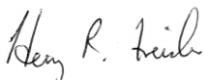
Listed below are the nominations:

Chair of the Board	Lyn Tout
Secretary	Heinz Freisler
Director of Finance - Treasurer	Kelly Breen
Director of Senior Operations	Jayden Street
Director of Junior Operations	Holly Stewart
Director of Strategic Development	Peter Nalder

Election of the Board members was finalised and approved.

MEETING CLOSURE

Lyn Tout closed the meeting at 8:00 pm. and thanked everyone for attending the meeting.



Heinz Freisler
Secretary
Werribee Hockey Club

13 October 2022



Lyn Tout
Chair of Board
Werribee Hockey Club

13 October 2022

Attachment

- 1 Members present at Meeting.
- 2 Treasurers Report.

Attendance Sheet

Name

Gina Herbert
Lynda Tivendale
Jeff White
Debbie Freisler
Peter Nalder
Catherine Munro
Rosana Gonzalez
Julie Vernon
Jess Law
Chris Barritt
Peta Swanton
Heinz Freisler
Holly Stewart
Jayden Street
Daniel Manzie
Racel Catania
Chris Tivendale
Lee Whitmore
Lyn Tout
Kelly Breen
Samantha Winch
Jacob Friedl



WERRIBEE HC

EST 1975

Annual Financial Report 2022

Werribee Hockey Club

ABN 64 925 759 966

For the year ended 30 September 2022

Prepared by Kelly Breen

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Director's Report

Werribee Hockey Club

For the year ended 30 September 2022

Directors responsibility statement for the Financial Reports

The Directors are responsible for the preparation and fair presentation of the annual financial report of WERRIBEE HOCKEY CLUB INC., comprising the statement of financial position as at 30 September, 2022 the statement of comprehensive income, statement of changes in equity and state of cash flows for the year ended 30 September, 2022 which include a summary of significant accounting policies and other explanatory notes, and the directors' report.

These financial reports are the responsibility of the incorporation's Directors and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirement of the Corporation Act 2001 and is appropriate to meet the needs of the members.

The directors' responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of these financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances. The directors' responsibility also includes maintaining adequate accounting records and an effective system of risk.

Directors

The Directors in office at the date of this report are:

Director	Position	Appointed
Lyn Tout	Chair of the Board	Appointed November 2021
Heinz Freisler	Director of Communications	Appointed November 2021
Kelly Breen	Director of Finance	Appointed November 2021
Jayden Street	Director of Operations	Appointed November 2021
Holly Stewart	Director of Youth, Recruitment & Retention	Appointed November 2021

Principal Activities

The WERRIBEE HOCKEY CLUB Inc. commenced trading on 1 October 1975 a non-profit organisation promoting, preserving, fostering and encouraging the growth and enjoyment of the sport of hockey for players, officials, members and spectators to the Wyndham community.

Operating Result

For the year ending 30 September 2022, WERRIBEE HOCKEY CLUB Inc. recorded an operating profit of \$20,255.

Going Concern

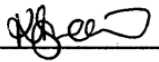
This financial report has been prepared on a going concern basis which contemplates continuity of normal business activities and the realisation of assets and settlement of liabilities in the ordinary course of business. The ability of the association to continue to operate as a going concern is dependent upon the ability of the association to generate sufficient cashflows from operations to meet its liabilities. The Directors of the association believe that the going concern assumption is appropriate.

Signed in accordance with a resolution of the Members of the Committee on:



Lyn Toft (Chair of the Board)

Date 13 / 10 / 2022



Kelly Breen (Director of Finance)

Date 13 / 10 / 2022

Statement of Comprehensive Income

Werribee Hockey Club

For the year ended 30 September 2022

	2022	2021
Income		
Canteen/Uniform	41,271	33,231
Functions	7,682	1,290
Fundraising	3,257	1,739
Playing Fees	44,990	52,302
Reimbursements	2,311	3,929
Sponsorships	15,200	26,612
Grant Operating	13,500	8,500
Other Income	119	234
Total Income	128,330	127,835
Total Income	128,330	127,835
Expenditure		
Playing Costs	48,763	46,048
Canteen/Uniform	26,750	22,303
Functions	14,362	1,422
Utilities	6,178	8,385
Operations	11,346	2,350
Other Expenses	676	144
Total Expenditure	108,074	80,652
Operating Surplus/(Deficit)	20,255	47,184

Assets and Liabilities Statement

Werribee Hockey Club

As at 30 September 2022

	NOTES	30 SEP 2022	30 SEP 2021
Assets			
Current Assets			
Cash and Cash Equivalents	2	31,702	32,171
Trade and Other Receivables	3	3,748	3,594
Financial Assets	4	130,119	100,000
Inventories	5	1,000	3,519
Total Current Assets		166,568	139,284
Total Assets		166,568	139,284
Liabilities			
Current Liabilities			
Trade and Other Payables		658	236
GST Payable		1,857	639
Total Current Liabilities		2,516	875
Other Current Liabilities	6	17,179	11,792
Total Liabilities		19,695	12,666
Net Assets		146,873	126,618
Member's Funds			
Capital Reserve			
Current Year Earnings		20,255	47,184
Retained Earnings		126,618	79,434
Total Capital Reserve		146,873	126,618
Total Member's Funds		146,873	126,618

Notes to the Financial Statements

Werribee Hockey Club
For the year ended 30 September 2022

1. Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Victoria. The Directors have determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

Impairment of Assets

At the end of each reporting period, the Directors review the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

Provisions

Provisions are recognised when the association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2022	2021
2. Cash & cash equivalents		
Werribee Hockey Club Inc	26,201	27,313
Werribee Hockey Club Inc (Old)	1	1
WHC Canteen	5,275	4,396
Square Cash Clearing(new)	224	461
Total Cash & cash equivalents	31,702	32,171
	2022	2021

	2022	2021
3. Trade and Other Receivables		
Trade Receivables		
Accounts Receivable	3,748	3,594
Total Trade Receivables	3,748	3,594
Total Trade and Other Receivables	3,748	3,594
	2022	2021

	2022	2021
4. Financial Assets		
Term Deposit	130,119	100,000
Total Financial Assets	130,119	100,000

	2022	2021
5. Inventory		
Canteen Stock	1,000	3,519
Total Inventory	1,000	3,519
	2022	2021

	2022	2021
6. Other Current Liabilities		
Accued presentation costs	5,042	-
██████████ collection account	210	210
Prepaid playing fees	427	427
Prepaid sponsorship fees	6,000	5,455
██████████ Donation	-	200
Strategic Plan Development Grant	5,500	5,500
Total Other Current Liabilities	17,179	11,792